

**Mechanical Permit Application**

**Job Type:**  New  Existing  Commercial  Residential  House  Manufact. Home  Premanufactured  Alteration  LP Tank  Special

**Instructions for Completing Application:** Mechanical work shall not begin until the application for permit has been filed. All installations shall be in conformance with State Mechanical Code. **No work shall be concealed until it has been inspected.** When ready for an inspection, call 24 hrs. in advance and provide type of inspection, job location, permit #, your name and phone number.

**Expiration of Permit:** Permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work has not begun within 6 mos. after issuance or if the authorized work is suspended or abandoned for a period of 6 mos. after the work has begun. **A permit will be cancelled when no inspections are requested and conducted within 6 mos. of the issued date or the date of a previous inspection. Cancelled permits cannot be refunded or reinstated.**

**Job Location**

**Owner:** \_\_\_\_\_

Address/Phone Number: \_\_\_\_\_

City / Village: \_\_\_\_\_ Township & Section: \_\_\_\_\_

**Contractor or Homeowner\* Name:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Federal Employer ID # \_\_\_\_\_

MESC Employer # \_\_\_\_\_ Workers Compensation Insurance Carrier: \_\_\_\_\_

	Fee	# of Items	Total
1 Application Fee (non-refundable)	50.00	1	\$50.00
2 Residential Heating System (includes duct & pipe)	50.00		
3 Gas/Oil Burning Equipment - New and/or Conversion Units	30.00		
4 Residential/Commercial Boiler	30.00		
5 Water Heater	5.00		
6 Flue/Vent Damper/Gas Dryer Vent	5.00		
7 Solid Fuel Equip. (includes chimney)	30.00		
8 Gas Burning Fireplace	30.00		
9 Chimney, Factory built - installed separately	25.00		
10 Solar; set of 3 panels (including piping)	20.00		
11 Gas Piping; each opening - new installation	5.00		
12 Residential/Commercial A/C	30.00		
13 Heat Pumps; Complete Residential	30.00		
14 Bath & Kitchen exhaust	5.00 ea.		
Tanks			
15 Aboveground	20.00		
16 Underground	25.00		
17 Humidifiers	10.00		
18 Generator (does not include piping)	30.00		

	Fee	# of Items	Total
19 Piping - minimum \$25.00	0.05 /ft.		
20 Duct - minimum \$25.00	0.10 /ft.		
21 Heat Pumps; Commercial (pipe not included)	20.00		
Air Handlers/Heat Wheels			
22 Under 10,000 CFM	20.00		
23 Over 10,000 CFM	60.00		
24 Commercial Hoods	15.00		
25 Heat Recover Units/V.A.V. Boxes/Unit Ventilators	10.00 ea.		
26 Unit Heaters (Terminal Units)	15.00		
27 Fire Suppression/Protection - minimum \$20.00	0.75 /hd		
28 Evaporator Coils	30.00		
29 Refrigeration (Split System)	30.00		
30 Chiller/Cooling Towers/Compressor	30.00 ea.		
31 Propane Tank Reset/Safety Inspection	0.00		
32 Any Additional Inspection (i.e., reinspection, underground, rough-in)	40.00		
33 Final Inspection	25.00	1	\$25.00
34 Certification Fee	10.00		
35 Fee for Work Started Without Permit	100.00		
<b>Total Fees</b>			

See below for **plan review requirements** before completing the section at right. Plans and specifications must be submitted for one & two family dwellings when the input rating of the building heating/cooling system exceeds 375,000 Btu's.

What is the building size in square footage? \_\_\_\_\_  
 What is the input rating of the heating system in this bldg.? \_\_\_\_\_  
**Have plans been submitted?**  Yes\*  No  Not Required

\* There will be an additional charge of \$50.00 per half hour for those permits requiring plan reviews

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except: 1) One & two family dwellings when the total bldg. heating/cooling system input rating is 375,000 sq. ft. 2) Alterations & repair work determined by the mechanical official to be of a minor nature. 3) Business, mercantile and storage bldgs. having HVAC equip. only, with one fire area and not more than 3,500 sq. ft. 4) Work completed by a government subdivision or state agency costing less than \$15,000.

**Homeowner Affidavit:** I hereby certify the mechanical work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the State Mechanical Code and **shall not be enclosed covered up**, or put into operation until it has been **inspected** and **approved** by the County Inspector. I will cooperate with the County Inspector and assume the responsibility to arrange for all necessary inspections.

**Applicant Signature**

**Section 23a of the State Construction Code Act of 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines.**

Revised 12/08/2015

Authority:	P.A.230 of 1972, as amended
Completion:	Mandatory to obtain permit
Penalty:	Permit cannot be issued

**Signature of Applicant - Licensee or Homeowner** \_\_\_\_\_ **Date** \_\_\_\_\_  
 (Homeowner signature indicates compliance with Homeowner Affidavit shown above).